



*Creating Communities of  
Innovation*

**ASSOCIATION OF UNIVERSITY RESEARCH PARKS**

## **Board of Directors' RESPONSIBILITIES**

### **BASIC BOARD RESPONSIBILITIES**

1. Determine mission and purpose.  
It is the board's responsibility to create and review a statement of mission and purpose that articulates the organization's goals, means, and primary constituents served.
2. Select the chief executive.  
Boards must reach consensus on the chief executive's responsibilities and undertake a careful search to find the most qualified person for that position.
3. Support and evaluate the chief executive.  
The board should ensure that the chief executive has the moral and professional support he or she needs to further the goals of the organization.
4. Ensure effective planning.  
Boards must actively participate in an overall planning process and assist in implementing and monitoring the plan's goals.
5. Monitor and strengthen programs and services.  
The board's responsibility is to determine which programs are consistent with the organization's mission and monitor their effectiveness.
6. Ensure adequate financial resources.  
One of the board's foremost responsibilities is to provide adequate resources for the organization to fulfill its mission.
7. Protect assets and provide financial oversight.  
The board must assist in developing the annual budget and ensuring that proper financial controls are in place.
8. Build a competent board.  
All boards have a responsibility to articulate prerequisites for candidates, orient new members, and periodically and comprehensively evaluate their own performance.
9. Ensure legal and ethical integrity.  
The board is ultimately responsible for adherence to legal standards and ethical norms.
10. Enhance the organization's public standing.  
The board should clearly articulate the organization's mission, accomplishments, and goals to the public and garner support from the community.

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## **AURP SPECIFIC EXPECTATIONS**

1. Attend all board meetings. (2-3 in-person meetings plus up-to-two virtual meetings which are held typically up-to-one hour in length)
2. Register and attend Spring Training, and International Conference as fully-paid conference participants, in the role as AURP ambassador and host.
3. Serve on at least one committee.
4. Raise sponsorship funds to ensure the organization's financial health.
5. Ensure that your member park is a Sustaining Member level of AURP.
6. Ensure that all discussions and information shared in board meetings are confidential, per the terms of the AURP Confidentiality Agreement.